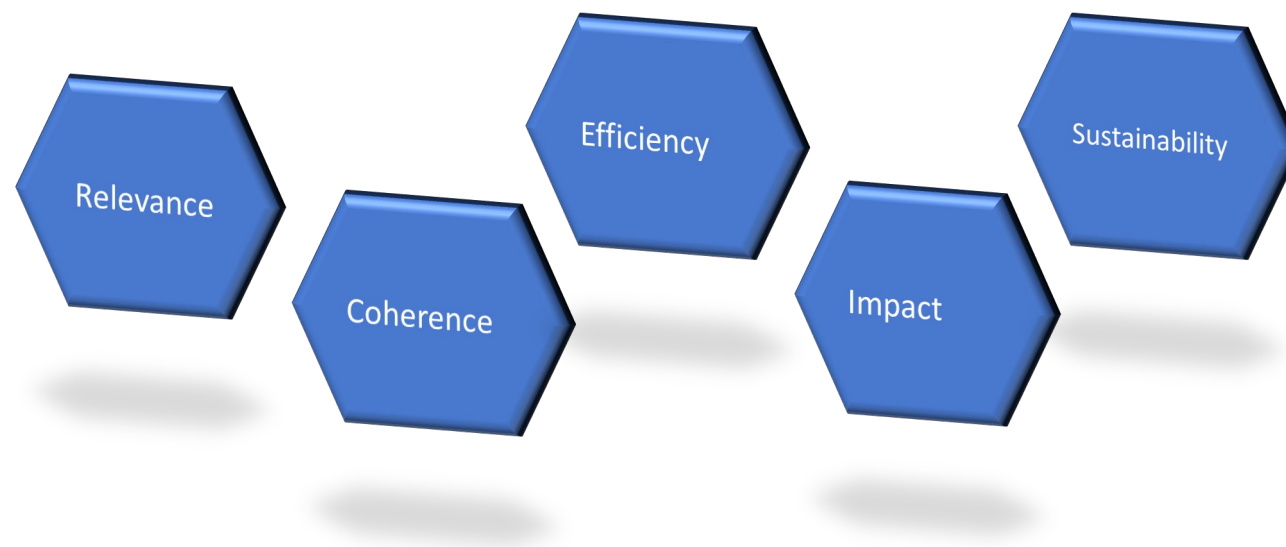


Interreg



Co-funded by
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NEXT Romania – Ukraine



**SUBMISSION &
EVALUATION PROCESS**

SUBMISSION OF THE APPLICATION

Important dates!

☐ **18 March 2024 >>>** launch date of the Call

☐ **16 July 2024 at 16.00 EET (Romanian time) >>>** deadline for submission of applications

☐ **5 July 2024 >>>** deadline to provide assistance to the applicants

SUBMISSION OF THE APPLICATION

How to submit the application?

- ☐ Application form will be filled in exclusively via the Joint electronic monitoring system (JEMS), in English.
- ☐ Supporting documents accompanying the Application Form, scanned and uploaded in JEMS (see 2.6.4 of the guidelines).



Information included in the Application Form shall be cross-checked with the information given by the supporting documents accompanying the Application Form.

SUBMISSION OF THE APPLICATION

Who can submit the application?

- ☐ Only the **lead partner** can submit the application on-line.

- ☐ Other users (consultants or Partners) are allowed to fill in sections of the Application – they can read or add /modify data in the Application form, only after the Lead Partner gives the necessary permissions.

SUBMISSION OF THE APPLICATION

What's new?

- ☐ Pre-submission checks automatically made by JeMS - verifies that all sections are filled in with text, not the quality of information!
- ☐ JeMS does not allow submission of Application unless all fields are filled in.
- ☐ Take sufficient time for verifications!

1

ADMISSIBILITY

- Administrative check
- Eligibility checks



2

QUALITY ASSESSMENT

- Strategic assessment
- Operational assessment

Step 1. ADMISSIBILITY

What for?

- ☐ To verify if the **formal requirements of the Calls** are met (e.g. before the deadline, correct templates are used)
- ☐ To check if the **project, the Lead Partner and partners** are eligible.

How is done?

By using the grids included in the Guidelines for grant applicants

- ☐ Annex K1 Administrative grid
- ☐ Annex K2 Admissibility-Eligibility grid



Step 2. QUALITY ASSESMENT (1/2)

What for?

- ❑ The assessment will consider **relevance** and coherence of the proposal, its **contribution** to the programme's objectives, **outputs and results**, the **cooperation character of the proposal**, the **relevance of the partnership**, **quality** of the **work package** and **budget** effectiveness.

How is done?

By using the grids included in the Guidelines for grant applicants

- ❑ Annex K3 Quality assesment grid



Step 2. QUALITY ASSESMENT (2/2)

QUALITY ASSESMENT		Scores (100)
Strategic criteria		55
A1	Project relevance	17
A2	Cooperation character	24
A3	Project intervention logic	10
A4	Partnership relevance	4
Operational criteria		45
B1	Work package	17
B2	Budget	22
B3	Communications	6

Eliminatory criteria/sub-criteria

☐ A1 Project Relevance

2. contribution to the Programme's objectives and indicators – **if the Score granted by assessor per criterion is of less than, or equal to, 1 the project is rejected.**

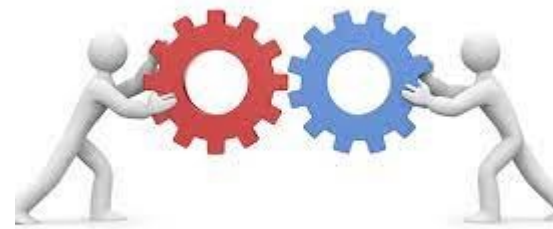
☐ A2 Cooperation character

4. Added value of cooperation – **if the Score granted by assessor per criterion is of less than, or equal to, 1 the project is rejected.**

5. Mandatory cooperation criteria – **if the Score granted by assessor per criterion is of less than, or equal to, 1 the project is rejected.**

**Minimum total score = 40 points
out of 55 points available**

Operational assessment criteria



- ☐ **B1 Work plan – maximum 17 points**
- ☐ **B2 Budget – maximum 22 points**
- ☐ **B3 Communication activities - maximum 6 points**

Total score: 45 points available

- ☐ To be requested from the Lead partner, when information provided is **unclear/ missing**.
- ☐ The **deadline** set in the clarification letter must be respected.
- ☐ All the **technical conditions** for receiving the requests for clarifications must be ensured by the Lead partner.
- ☐ The requests for clarifications will be send using the **contact details** given in the **online version** of the Application Form (the JEMS). Ensure they are correct and updated.

Pay close attention

- ☐ In case the Lead partner fails to provide the information requested as clarification, the project will be assessed in the absence of the concerned information, and will be scored accordingly. The "1" score given to the eliminatory criteria, will automatically lead to the **rejection** of the project.
- ☐ In case the Lead partner fails to provide missing document(s), the proposal will be rejected.

CLARIFICATION

The maximum score that a project can get is 100 points.

If several proposals will be awarded the same overall score at the end of Step 2, supplementary criteria are to be taken into account, in the following sequence:

- a) the score awarded at section **A 2 Cooperation character**;
- b) the score awarded at section **A 3 Project intervention logic**;
- c) the score awarded at section **B 2 Budget**.

Only projects having an overall score of at least 70 points will be included on a **reserve list**.

The Monitoring Committee will issue a decision concerning the list of the **provisionally selected** projects and the reserve list.

- ☐ An appeal is **admissible** only if it complies with the requirements set in the Guidelines (see section 3.3).
- ☐ **Clearly describe** the infringement considered as being made by the Monitoring Committee, and make clear references to the corresponding provisions of the Guidelines for the present Call for proposals and to the information provided through the notification announcing the result of the concerned evaluation step.
- ☐ **Answer** is communicated in writing in **max. 60 calendar days** from receipt of the appeal.



Thank you for attention!

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